

**CLEAR CREEK METROPOLITAN RECREATION DISTRICT  
CLEAR CREEK COUNTY, COLORADO**

**BOARD OF DIRECTORS RECORD OF PROCEEDINGS REGULAR MEETING  
WEDNESDAY, DECEMBER 13, 2017**

**CALL TO ORDER:**

President Ty Davies called the regular meeting of the Clear Creek Metropolitan Recreation District to order at 6:00p.m. on the 13<sup>th</sup> day of December 2017 in the Clear Creek Recreation Center, 98 12<sup>th</sup> Avenue, Idaho Springs, CO.

**PRESENT:**

Board members present were, President Ty Davies, Beth Luther Vice President, Dan Ebert Treasurer, Secretary Laurie Beckel, and Director Laura Mueller. Staff present was Operations Officer Steve Russell, Administration Manager Gwen LaGrow, Kidz Korner Director Nicole McGrath, and Maintenance Supervisor Anthony Vossler.

**APPROVAL OF AGENDA**

Laurie Beckel made a motion to approve the agenda for December 13, 2017. Laura Mueller seconded and the motion passed unanimously.

**GUEST AND PUBLIC INPUT**

None

**CORRESPONDENCE/SUGGESTION BOX**

None

**APPROVAL OF MINUTES**

Laura Mueller made a motion to approve the Minutes for November 15, 2017 with correction. Dan Ebert seconded and the motion passed unanimously.

**APPROVAL OF CHECK REGISTER**

Laurie Beckel made a motion to approve the Check Registers for November 2017. Dan Ebert seconded and the motion passed unanimously.

**APPROVAL OF TREASURERS REPORT**

Laurie Beckel made a motion to approve the Treasurers Report for December 2017. Laura Mueller seconded and the motion passed unanimously.

**STAFF UPDATE**

Staff updated the Board of Directors on activities and events that have happened in the last month.

**ACTION ITEMS**

**Annual Budget** – Board and staff discussed the 2018 Budget as presented.

**Resolutions –**

**R-1-17 Resolution to Adopt the Budget** - Laura Mueller made a motion to adopt R-1-17 a Resolution summarizing Expenditures and Revenues for each fund and Adopting a Budget for the Clear Creek Metropolitan Recreation District for the calendar year beginning on the first day of January 2018 and ending on the last day of December 2018. Dan Ebert seconded and the motion passed unanimously.

**R-2-17 Resolution to Set Mill Levies** - Laura Mueller made a motion to approve R-2-17 a Resolution Levying Property Taxes for the year 2018 to help defray the cost of government for the Clear Creek Metropolitan Recreation District, Colorado, for the 2018 Budget year. Dan Ebert seconded and the motion passed unanimously.

**R-3-17 Resolution to Appropriate Sums of Money** - Laura Mueller made a motion to approve R-3-17 a Resolution Appropriating Sums of Money to the various funds and spending agencies, in the amount and for the purpose as set forth below, for the Clear Creek Metropolitan Recreation District, Colorado, for the 2018 Budget year. Dan Ebert seconded and the motion passed unanimously.

**R-4-17 Resolution to Set Date, Time and Location of Meetings of the Board of Directors** - Laura Mueller made a motion to approve R-4-17 a Resolution to set the Date, Time and Place for meetings of the Board of Directors for the year 2018 for the Clear Creek Metropolitan Recreation District, pursuant to 32-1-903, CRS. Dan Ebert seconded and the motion passed unanimously.

**IT Services Project** – Dan Ebert made a motion to approve \$930.78 for server and computer monitoring for a month with Workforce IT. Laura Mueller seconded and the motion passed unanimously.

## INFORMATION ITEMS

**2017 Job Descriptions and Organizational Chart** – The board was provided current administrative job descriptions and organizational charts to review.

## REGULAR MEETING ADJOURNMENT

Beth Luther made a motion to adjourn the regular meeting at 7:35pm. Laurie Beckel seconded and the motion passed unanimously.

## NEXT REGULAR MEETING

The next regular meeting will be 6:00 p.m. on Wednesday, January 24, 2018 at Clear Creek Recreation Center, 98 12<sup>th</sup> Avenue, Idaho Springs, CO 80452.

Minutes submitted by:

Gwen C. Bagby

Approved by:

X

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Beth Luther, Vice President